



Department of Treasury
Internal Revenue Service

Notice	CP139
Tax period	Month 99, 9999
Notice date	Month 99, 9999
Employer ID number	99-9999999
To contact us	Phone 1-999-999-9999
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JOHN SMITH
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Important message about your tax return filing requirements

You may no longer need to file Form 941 and Form 940

For the past four tax quarters you filed your Employer's Tax Return (Form 941) with no tax due. To save you the cost and time of preparing and submitting quarterly as well as annual returns in the future, you won't need to file Form 941 or your Employer's Annual Federal Unemployment (FUTA) Tax Return (Form 940) unless you owe taxes.

What you need to do

You don't need to do anything. We'll stop sending you Form 941 and Form 940 immediately.

If you owe taxes in the future

- You can download Form 941 and Form 940 from www.irs.gov, or call 1-800-829-3676 to request copies.
- If you'd like us to send you these forms again automatically, please contact the IRS office nearest you. You can also request a Federal Tax Deposit Coupon Book (Form 8109) if you don't pay your taxes electronically. Go to www.irs.gov, and search: "contact my local office" to find the IRS locations in your area.

Additional information

- Visit www.irs.gov/cp139.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.